

## MEMORANDUM

**TO:** José L. Murillo, Jr., Esq.

**DATE:** August 26, 1999

**FROM:** Ashley B. Rowe

**FILE:** 65000.005004

### **Gary M. Reynolds & Associates**

Enclosed are two execution originals, two clean copies and two black-lined copies of the letter agreement to be entered into between Philip Morris Incorporated and Gary M. Reynolds in connection with consulting services related to the Virginia Slims Refresh and Renew Day Sweepstakes.

Please call me if you have any questions or comments.

A.B.R.

Client: Maria Medina

Enclosures

cc: P. Watson Seaman (w/out enclosures)

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